

Ext.: 2120

AIT/0097/Adm/2005

15 March 2005

OFFICE OF PRINCIPAL

IQAC MEETING

1. Meeting of the IQAC is scheduled on Saturday, 19th Mar at 11:00 am in the Conference Room.
2. All members of the committee are requested to please attend the meeting positively.

SR Ghate
(Dr SR Ghate)
Principal

Director *Seena 16/3*
Jt Director *16/3* For your information please

All HODs

Mr VR Nanivadekar *VR*

Mr OS Vaidya *OS*

Ms Shradha Oza *SO*

Mr Shitalkumar Jain *SK*

Dr (Mrs) Sujata Marathe *SM*

Registrar *MS*

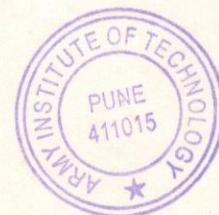
Librarian *PS 16/03/05*

Mr BS Padekar *BP*

Mr Devendra More *DM*

Staff I/C (Extra Curricular Activities)

Training & Placement Officer *16/3*

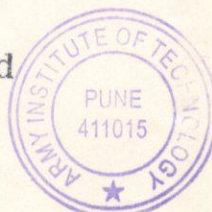


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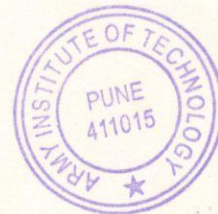
Minutes Of The Meeting
Internal Quality Assurance Committee

(19 Mar 2005 - 11.00 am)

1. Principal permitted and the meeting commenced.
2. The members detailed herewith attended the meeting (list attached herewith)
3. Prof Ghatpande informed the minutes of the last meeting.
4. Principal added that the progressive assessment going on in the departments is satisfactory.
5. Dr RK Prasad commented to get ready with a standard format for progressive assessment since the presently available format with the various departments may have different shapes and structures. He added to constitute a committee, which can design a standard format before July 1, 2005.
6. Principal suggested a committee of Mr PR Sonawane, Dr (Mrs) Sujata Marathe, Ms Ashwini Sapkal chaired by Mr GR Patil.
7. Principal asked about the equipments maintenance report. In reply to that following information was added:
 - E&TC - 30 CRO to be repaired out of which repairing of 20 is under progress
 - Computer - Lt Col Sharma added that he had constituted a board, which will condemn the non-working 386/486 computers from the department
 - Mechanical: formation of condemnation board is going on
8. Principal asked to carry over quality checks in every department for every instrument and every computer in the coming weeks.
9. All the departments will submit the details of workshops and seminars attended to the Registrars office by 30th April 2005.



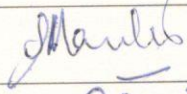

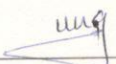
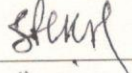
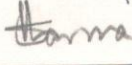


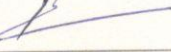
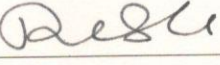

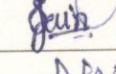
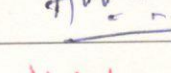
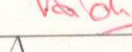
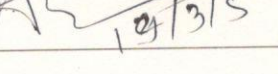
10. It is found that teaching plan has been completed by all the departments.
11. When the costing of journals was asked, Mr Ajit Sonawane replied that it may be around Rs. 3,00,000/-
12. Mr RB Patil added that since the budget to his department is limited instead of e-journals printed journals would be preferred. He requested to Mr Vaidya to check out the details of e-journals regarding the cost.
13. Lt Col Sanjay Sharma added that they would opt for the trial period of the e-journals if possible before purchase of it.
14. Principal added that the top priority will be reaching the required number of books as per AICTE norms.
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Internal Quality Assurance Committee (IQAC)

Record of attendance Date : 19 Mar 05

Sr	Name of Member	Signature
1.	Dr. Sujata Marathe	
2.	Devendra More	
3.	Mrs. Uma Gajendogadkar for HOD	
4.	R.B. PATIL	
5.	LT Col Sanjay Sharma	
6.	Ajit S Sarawale	
7.	DINESH C MAHAR	
8.	B. S. Padekar	
9.	Dr. R. K. Prasad	
10.	Dr. S. D.	
11.	S. A. Jain	
12.	Ghatpande A. M.	
13.	B. S. Vaidya	
14.	R. P. Ambike	
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